

**APPROVED MINUTES**  
*CITY OF MILPITAS*

Minutes: Special meeting of Recycling and Source Reduction Advisory Committee  
Meeting Date: January 9, 2004  
Meeting Time: 1:30 p.m.  
Meeting Place: SIMS Group E-Waste Recovery Facility

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- I.      **ROLL**                      Commissioners Satwant Gill, Donald Downey, Keith Walker and Patrick Yung were present. Two additional guests accompanied the commission. Staff present included Darryl Wong, Marilyn Nickel, Leslie Stobbe, Zackary Devine and Elizabeth Koo.

II.      **NEW BUSINESS**

The SIMS Recycling Solutions demanufacturing facility in Hayward was set up in August 2003 to identify and handle end-of-life (EOL) electronic goods. Offloaded inbound goods are sorted by type (e.g. computer systems, CRTs). CRTs are then screened to assess their potential for reuse and are then tested to confirm operation. Computer systems and other electronics are handled through a second line. Components are disassembled by hand, placed in the appropriate container for recycling and moved to storage for shipment to their ultimate recycling destination. Finally, end markets for components and materials from EOL demanufactured goods are carefully selected amid a growing concern regarding “electronic dumping” in India and China.

SIMS primary markets are ferrous and non-ferrous metal recovery. Ferrous material is recovered and processed for use by steel and foundry industries. Ferrous metals are the most capital-intensive to recover as there are strict specifications required by buyers to fit end-use needs. One processing yard where metals are separated and processed to specification is in San Jose. Non-ferrous metal recovery end-users include refineries and smelters worldwide. These materials are easier to recover and include steel from airplanes, all copper and brass.

VII.    **ADJOURNMENT**

Tour ended at 2:45 p.m.

**APPROVED MINUTES**  
**CITY OF MILPITAS**

Minutes: Regular meeting of Recycling and Source Reduction Advisory Commission  
Meeting Date: January 27, 2004  
Meeting Time: 7:00 p.m.  
Meeting Place: Community Center Room 5

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- I. ROLL** Acting Chair Keith Walker called to order the Milpitas Recycling and Source Reduction Advisory Committee at 7:10 p.m. Commission members Jo Lynn Andrade-Bunnell, Romy Dizon, Donald Downey, Eulalio Mercado and Patrick Yung were present. Commission liaison Armando Gomez was present. BFI staff Dwight Herring and Richard Su were also in attendance. Staff present: Darryl Wong, Marilyn Nickel and Elizabeth Koo.

- II. MINUTES** The minutes from the meetings of October 28, 2003 and January 9, 2004.

Motion to approve  
M/S: Downey/Dizon

Ayes: All

**III. PUBLIC INPUT**

Rob Means, Sunnyhills Neighborhood Association representative, requested a future agenda item. Would like to provide a presentation on Skyweb Express, a lightweight personal transit vehicle that can be used to connect with the future BART station. Commissioners decided to discuss at a later point in the meeting.

**IV. ANNOUNCEMENTS**

1. Amnesty Tire Grant - Koo reported that there were eleven co-participants including County Agriculture, Environmental Health, Vector Control and the cities of Campbell, Cupertino, Gilroy, Milpitas, Morgan Hill, Mountain View, San Jose and Santa Clara. The grant's primary goal is the development and implementation of a residential tire education program. Specifically, proper tire maintenance and recycling. These efforts will assist in preventing tire fires and other environmental hazards and also reduce tire related car accidents. It is also believed that elimination of waste tires as potential mosquito breeding sites will reduce the spread of the West Nile Virus. Outreach will include multi-lingual informational brochures (in English, Spanish, Vietnamese), garbage bill inserts, press releases and newspaper advertisements. In 2004, the program plans to collect approximately 9,500 waste tires (10 tires per household) by conducting a free tire amnesty day at two locations. Waste tires will be recycled by the San Martin Transfer Station and Zanker Road Material Processing Facility. An application was submitted in August 2003 and awarded \$50,000 in December 2003. Specific details of when and how the grant activities are to be orchestrated are still to be determined.
2. Gene Schwab Award Invitation – Koo reported that each year the Milpitas Rotary Club and City of Milpitas recognizes an employee who provides exceptional service to the community. This year, the 9<sup>th</sup> annual Gene Schwab Memorial Award will take place on Monday, February 9<sup>th</sup> from 12 noon to 1:30pm at the Embassy Suites Hotel to honor both the award winner and nominees. One of the previous award winners was Marilyn Nickel in 2001. An invitation was extended to the RSRAC commissioners on behalf of the Human Resources Department.

**V. AGENDA**      The agenda for this meeting was approved.

Motion to approve the agenda as submitted.

M/S: Andrade-Bunnell/Downey

Ayes: All

**VI. OLD BUSINESS**

1. Odor Coordination Update – Wong provided a summary of staff's efforts to develop a streamline odor complaint process. Noted that shifting wind patterns affect the number of odor incidents in various locations. The Bay Area Air Quality Management District (BAAQMD) and Local Enforcement Agency (LEA) are the regulatory agencies for potential odor sources. A vital component of the odor action plan is the Rapid Notification system. Various potential odor sources receive an e-mail which provides real-time information regarding odor incidents that may correlate to specific plant operations. It allows agencies and sources an opportunity to take proactive steps to mitigate any potential odor impacts. Staff continues to work with sources to encourage implementation of best management practices for their sites. Staff efforts include pursuit of professional odor consulting assistance and legislative review. Dizon asked about the odor activity timeline. Wong responded that BAAQMD has already implemented both alpha (with the City and LEA as e-mail recipients) and beta (with facilities included as e-mail recipients). The Air District is also drafting a Memorandum of Understanding (MOU) regarding each facilities voluntary participation in the notification program. Dizon asked if all odor sources have been identified. Wong responded that part of BAAQMD's investigative process is to find the odor source. Dizon inquired about the response time of odor complaints placed after hours. Response was that 30-60 minutes is a typical response time. Downey noted that most complaints occur when the odor is significant in terms of strength and duration. Andrade-Bunnell asked how tracking was done. Response was that BAAQMD have been providing an e-mail notification within about 10 minutes upon receiving the report.
2. Diversion Update – Walker provided a brief summary of components that may affect the diversion rate. Noted that the City performed well last year. Koo reiterated that the diversion rate is based upon a formula that considers such factors as population, sales tax, and employment to estimate total potential waste generation. It was recently determined that the 2002 diversion rate for Milpitas is 47%. This is a decrease from the 2001 diversion rate of 52%. Koo distributed a chart highlighting the yearly sales tax numbers of the five largest business segments (i.e. electronic equipment, department stores, restaurants, office equipment, and apparel stores) since 1996. It is believed that the diversion is directly related to the decrease in the sales tax amount which has dropped from \$1.35M to \$1.15M. Wong explained that if the sales tax had not dropped, the diversion rate would be 51%. Walker asked when other cities diversion rate would become available. Koo responded that all jurisdictions are expected to submit their diversion rates to the State by Feb. 2. Downey expected other cities to have similar problems.

**VII. NEW BUSINESS**

1. Election of Officers – Koo stated that the existing by-laws state that a Chairperson and Vice Chairperson should be annually selected at the first meeting of the year for a term of one year. Dizon and Downey nominated Walker for chair. Approved unanimously. Downey and Yung nominated Dizon as Vice Chair. Dizon declined nomination. Dizon nominated Andrade-Bunnell. Downey second this motion. Approved unanimously.

2. BFI Customer Report – Nickel reported on BFI’s annual survey of commercial recycling customers. Survey consists of a list of standard questions centering on the quality of garbage and recycling services to gauge customer satisfaction levels. In 2003, customer satisfaction levels were in the 80-90% range (which was the same as the previous year). Also noted that 70% of customers participate in recycling. Walker inquired about the size requirement of cardboard in order to be picked up curbside. Herring confirmed that single family trucks are not set up to take large pieces of cardboard. Walker suggested that cardboard curbside size requirements might be good information for the public. Downey suggested that the city consider changing over to single-stream to encourage more participation. Walker asked about the life span of plastic bins. Herring responded that it is approximately 8 years. Andrade-Bunnell inquired about the payback time for new equipment. Wong responded that it is approximately 7-10 years. Regarding the single stream approach, Herring responded that there are labor costs regardless of automation. The cost of single stream automation is \$160K. The cost of partial automation is \$125K. Council member Gomez asked if there were costs associated with sorting. Herring responded that that is correct. Downey asked if sorting cost is offset by value of commodities. Herring responded that this is dependent upon the commodities market. Andrade-Bunnell asked about contamination in single stream. Using cardboard as an example, Herring responded that cardboard contamination is minimal. Andrade-Bunnell asked if 70% participation is considered good. Su reported that this is a good number and in fact is higher than last year.
3. Facility Tours - Koo reported on the e-waste recycling facility tour that took place on January 9, 2004. Attendees were able to visually track how end-of-life electronic goods are diverted back into the recycling stream. Inbound goods are offloaded, sorted by type, screened for reuse and then tested to confirm operation. Computers are dismantled by hand and placed in containers for shipment. Commissioners expressed interest in a March tour of a metal processing facility in San Jose.

## **VII. STAFF ACTIVITIES**

- Staff highlighted several items including the senior rate discount outreach, BFI holiday tree pickup and curbside schedule and reusable school newsletter.

## **VIII. ROUNDTABLE/ANNOUNCEMENTS**

Commissioners discussed if they wanted to include the Skyweb Express as a future agenda item. Decided that Staff would contact Mr. Means to consider a presentation at a later date since BART’s future progress is unclear. Walker would like diversion comparisons of other cities at next meeting. Wong explained that comparison is against base year and that some cities are getting their base year adjusted. Milpitas went through this exercise already without any change to the diversion rate. Yung suggested a reformatting of the routing slip to save paper.

## **IX. ADJOURNMENT**

Motion to adjourn the meeting at 8:10 p.m.

M/S: Dizon/Downey

Ayes: All

**APPROVED MINUTES**  
*CITY OF MILPITAS*

Minutes: Special meeting of Recycling and Source Reduction Advisory Committee  
Meeting Date: March 19, 2004  
Meeting Time: 1:30 p.m.  
Meeting Place: SIMS Group Metal Processing Facility

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- I.      **ROLL**                      Commissioners Keith Walker, Jo Lynn Andrade-Bunnell and Patrick Yung were present. Staff present included Darryl Wong, Marilyn Nickel and Elizabeth Koo.

II.      **NEW BUSINESS**

The SIMS Metal Processing facility in San Jose was set up to recover and process scrap ferrous metal products. Material is accepted from and sold to the general public, commercial businesses and other recyclers. All material is scanned through a radiation detector as part of the entrance and exit requirements. Material is then separated (through the use of a machine or by hand) and stored in different locations on site. One such equipment is the use of a granulator to separate plastic from metals. Granulators utilize shredders, magnet sweeps and air blowers to separate metals from surrounding encasements. Some of the recovered metals include stainless steel, copper and iron. These materials are stored until transferred to other SIMS facilities for shipping.

The Redwood City and Richmond facilities operate shipping yards for outgoing material. The former includes a shredder as part of its operations. Shredders are used to process large items such as end of life vehicles and post consumer white goods.

Watched a video entitled "Exporting Harm – the High Tech Trashing of Asia" explored the effects of the transformation of Quiyu, a rural farming community in China, into a hazardous dumping ground of exported, obsolete electronic equipment. Far-reaching effects were not immediately visible as changes have occurred within the last 5 years. However, current living and working conditions occur in or around dangerously high levels of water and air pollution. Until recycling proves to be more profitable than exporting, third world Asian communities will continue to experience the brunt of these harmful practices.

VII.     **ADJOURNMENT**

Tour ended at 3:15 p.m.

**APPROVED MINUTES**  
*CITY OF MILPITAS*

Minutes: Regular meeting of Recycling and Source Reduction Advisory Commission  
Meeting Date: April 27, 2004  
Meeting Time: 7:00 p.m.  
Meeting Place: Community Center Rms. 7 & 8

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I.     **ROLL**           The Chair Keith Walker called to order the Milpitas Recycling and Source Reduction Advisory Committee at 7:05 p.m. Committee members Andrade-Bunnell, Blake, Downey and Yung were present. BFI staff Dwight Herring was also in attendance. Staff present: Darryl Wong, Marilyn Nickel and Elizabeth Koo. Council liaison Armando Gomez, Jr. was present.

II.    **MINUTES**     The minutes from the meeting of January 27, 2004.

Motion to approve

M/S: Andrade-Bunnell/Downey

Ayes: All

The minutes from the special meeting of March 19, 2004.

Motion to approve

M/S: Andrade-Bunnell/Downey

Ayes: All

III.   **PUBLIC INPUT**

IV.    **ANNOUNCEMENTS**

Chair Keith Walker presented Commissioner Edward Blake, Jr. with a certificate of appointment.

V.     **AGENDA**       The agenda for this meeting was approved.

Motion to approve the agenda as submitted.

M/S: Downey/Andrade-Bunnell

Ayes: All

VI.    **NEW BUSINESS**

1. Odor Coordination Update – Wong reported that staff and the City's consultant, Cal Recovery, performed site visits to BFI and WPCP for observation of best management practices. These sites are the largest facilities located near the City. The recent arrival of hot weather has raised some concerns as similar weather changes in the past have resulted in increased odor incidents. Wong distributed copies of a chart illustrating locations of odor incidents from April 1 – 16<sup>th</sup>, 2004. Yung asked about the types of instruments that are used to gauge odors. Wong replied that options varying in complexity, ranging from one's nose to odor panels or cyrano devices. Andrade-Bunnell inquired about the effects of wind direction and the time of day as it relates to odor impacts. Wong confirmed that there are many meteorological conditions that can affect the number and impact of odor incidents. He reported that there have been a total of 19 complaints from the beginning of April to last week and another 6 to 7 reported this week.

2. 2002 Diversion Update – Walker commented that the chart was very helpful and provided the information requested from the last meeting. He asked if a prediction for 2003 was available. Nickel reported the annual reports have been delayed every year for the past couple of years. Andrade-Bunnell asked if the state applies penalties for not achieving the diversion goals. Koo reported that the state takes into account good faith efforts by a jurisdiction. Nickel provided a brief overview of AB939 and the 50% mandated diversion rate.
3. Non-disposal Facility Element (NDFE) – Nickel reported that the state requires jurisdictions to identify non-disposal facility elements within their boundaries through the Countywide NDFE. One such facility is Environmental Management Systems (EMS) located at 945 Ames Ave in Milpitas. This facility was included in the sixth amendment to the Countywide NDFE that was approved at the April 20<sup>th</sup> Council session.
4. Metal Processing Facility – Commissioners responded with positive feedback regarding the tour. Walker mentioned that the facility has arranged for a free dumpster for discarded metal items from the Milpitas Unified School District.

## **VII. STAFF ACTIVITIES**

– Wong highlighted a couple of events.

1. 2004 Compost Giveaway, April 3<sup>rd</sup> and 17<sup>th</sup> at Newby Island – The event was a success. 1,994 bags of compost were given out to the residents courtesy of BFI.
2. Recycling Review newsletter. Andrade-Bunnell asked if commercial recycling boxes were available for residential homes. Wong reported that he would look into this and report back to the commission. Walker asked if the County submitted the appropriate forms to the school district offices to reserve MHS for the June 26<sup>th</sup> HHW event. Koo to research.

## **VIII. ROUNDTABLE/ANNOUNCEMENTS**

1. Koo reported that the Global Village event will take place on May 1<sup>st</sup> from 11am-4pm at the Sports Center football field. The final Ethics Commission meeting is scheduled for May 5<sup>th</sup> at 7pm in the Rotunda.
2. Koo gave an update on the illegal scavenging program. There have been (36) reported incidents and (1) citation issued on August 6, 2002.
3. Yung suggested waiving the trash cart rental fee and implementing a uniform cart service. Citywide automation would increase efficiency and reduce chance of injury and resulting worker compensation costs for BFI and their employees.

## **IX. FUTURE AGENDA ITEMS**

## **X. ADJOURNMENT**

Motion to adjourn the meeting at 7:45 p.m.

M/S: Andrade-Bunnell/Downey

Ayes: All

Minutes: Regular meeting of Recycling and Source Reduction Advisory Commission  
Meeting Date: July 27, 2004  
Meeting Time: 7:00 p.m.  
Meeting Place: Community Center Rms. 7 & 8

- I. **ROLL** The Chair Keith Walker called to order the Milpitas Recycling and Source Reduction Advisory Committee at 7:08 p.m. Committee members Romy Dizon, Donald Downey, Edward Blake Jr. and Patrick Yung were present. Commissioner Andrade-Bunnell arrived at 7:17pm. BFI staff Desi Reno was also in attendance. Staff present: Darryl Wong, Marilyn Nickel, Leslie Stobbe and Elizabeth Koo.
- II. **MINUTES** The minutes from the meeting of April 27, 2004.
- Motion to approve  
M/S: Blake/Downey Ayes: All
- III. **PUBLIC INPUT**
- Resident Rob Means (1421 Yellowstone Ave.) asked to agendize personal rapid transit (PRT) for the next meeting. Suggested a track that would go to the Recyclery and enable PRTs to carry solid waste/recyclables as separate cargo. He would like an opportunity to explain technology and discuss further.
- IV. **ANNOUNCEMENTS**
- Chair Walker presented Commissioner Downey with a certificate of appreciation. Staff Wong presented a similar certificate to Chair Walker.
- Chair Walker announced the resignation of former commissioner John Armando. He also noted the approval of a new RSRAC appointment at the August 3, 2004 Council meeting.
- V. **AGENDA** The agenda for this meeting was approved.
- Motion to approve the agenda as submitted.  
M/S: Downey/Dizon Ayes: All
- VI. **OLD BUSINESS**
1. *Odor Control Coordination Update* – Staff Wong reported that odor complaints continue. Distributed charts summarizing complaint information received by the Bay Area Air Quality Management District (BAAQMD) from October 2003 to July 26, 2004. Wong stated that coordination meetings continue to occur with potential odor generators, regulatory agencies and City staff due to concerns with rising temperatures and possible correlating odors. Wong confirmed that some of the sites have begun their seasonal operational activities. For example, the San Jose/Santa Clara Water Pollution Control Plant began annual sludge harvesting operations on July 27, 2004. Stakeholders, regulatory agencies and City staff



continue to be on the alert. Commissioner Blake asked if October 2004 would be a repeat of October 2003 (i.e. banner month). Wong explained that this would not be a likely event since none of the current measures were in place at that time. Commissioner Andrade-Bunnell asked about the Cargill incident in August 2002. Wong explained that the odors were due to the evaporation of the salt ponds due to a non-functioning pump. Cargill has implemented safeguard measures since this time. Commissioner Yung asked if the odor contingency plan will prevent future odor episodes. Commissioner Andrade-Bunnell felt that the plan would be helpful in this regard.

## **VII. NEW BUSINESS**

1. *Contract Extension & Street Sweeping Services* – BFI representative, Desi Reno, was introduced to the commission. Staff Nickel reported that rate changes occur every two years. The city's solid waste contract expires in 2007 and staff is currently in negotiations for a contract extension with some modifications (i.e. inclusion of street sweeping). The modified contract will be extended until 2017. Staff distributed June 29<sup>th</sup> memo entitled "Potential Solid Waste Collection Service Improvements." Discussion on single family single stream recycling. Commissioner Yung asked if this would require new types of containers. Staff confirmed that new recycling containers and collection equipment must be purchased. Commissioner Blake noted that this new service would create a (3) cart system: (1) solid waste cart, (1) yard trimming cart and (1) recycling cart. Commissioner Andrade-Bunnell asked about the success rate with single stream recycling. BFI staff Reno reported that unfortunately contamination levels rise along with volume levels. Chair Walker asked if street sweeping rates would be negotiable during the last 6 yrs. of the contract. Staff Wong reported that street sweeping contract is based upon a competitive rate but factors such as inflation may impact future rates.

Resident and former RSRAC commissioner, Steve Soriano (370 Coelho St.), encouraged single stream recycling. Felt recycling tubs are good, but carts are better. Reported that street sweepers do a good job but missed his street last year. He is concerned about air emissions and would like to see the use of alternative fuels (i.e. natural gas). Chair Walker suggested the use of low sulfur diesel and installation of particulate traps on solid waste collection vehicles. Potential added costs may be tempered with incentives like grants from BAAQMD.

2. *Household Hazardous Waste Event Summary* – Staff Koo reported that the annual Household Hazardous Waste (HHW) event took place on June 26, 2004 at the Milpitas High School. This was a joint event organized by the County and hosting jurisdiction. These mobile events allow a safe disposal alternative for residential hazardous wastes (such as paints, batteries, pesticides, etc.). Event attracted 431 participants of which 254 were Milpitas residents. Chair Walker reported that there were approximately 30 to 40 HHW staff present at the event. Recognition given to the coordinated efforts in negotiations with the County to keep the event in Milpitas.

Mayor presented Commissioner Andrade-Bunnell with a certificate of appreciation. Also announced new RSRAC member, Steve Ybarra. Mayor thanked all commissioners for their dedication and service to the community.

3. *E-Waste Recycling Programs* – Staff Koo reported that there are a couple of new developments in electronic recycling:

- 1) HP and Office Depot have partnered together to provide a free nationwide electronic recycling program available to non-commercial participants. Some of the accepted items

include desktops, keyboards, printers, scanners, digital cameras and fax machines. Equipment by any manufacturer is accepted at any of the 850 Office Depot retail stores within the continental United States. Program restriction allows only one item per customer per day. Program to run from July 18 through September 6, 2004.

2) Dell is offering two types of electronic recycling services:

a) With the purchase of a new Dell system, Dell collects any brand computer system through a scheduled pickup from a private home. There is no cost for this service. Limit of (2) items. No advertised end date for program.

b) For \$15/50 lbs., Dell will recycle former computer systems. Cost covers home pickup, shipping to the recycling center and recycling of the equipment. Acceptable items include computer hardware (desktops, monitors, keyboards, scanners, printers).

In both recycling programs (HP/Office Depot and Dell), material is de-manufactured, and sorted for re-use or disposed of in an environmentally friendly manner.

## **VII. STAFF ACTIVITIES**

Staff Stobbe distributed recent residential and commercial newsletters, discussed advertising placed in the Milpitas Yellow Pages as a viable outreach platform, reported that City received notice from the Department of Conservation funding award of \$18,052, and provided an update on anti-graffiti and recycling coordination (i.e. two targeted audiences – seniors and youth. City staff will coordinate with the Senior and Youth Advisory Commissions). Chair Walker reported that Merced has an automatic community service requirement for graffiti offenders. Staff Stobbe noted that Milpitas has a similar program called Graffiti Terminators; offenders are also subject to fines. Staff Stobbe then distributed and reviewed the Fiscal Year 2005 Annual Outline of Public Information and Outreach. Highlighted items were Pollution Prevention Week from Sept. 19 – 25, Creek Clean-up on Saturday, Sept. 18 and in-house battery recycling. Seasonal events, such as the compost giveaway in Spring and a school beautification event in fall were discussed.

## **VIII. ROUNDTABLE/ANNOUNCEMENTS**

1. Commissioners voted to not add PRT to the next agenda.
2. Staff Koo announced that Thursday, August 5 is Milpitas' Neighborhood Night Out. Commissioners are encouraged to organize events in their respective neighborhoods. Distributed flyer with additional general information and contact phone numbers.
3. General request by commissioners to accelerate the single family single stream recycling program.

## **IX. FUTURE AGENDA ITEMS**

## **X. ADJOURNMENT**

Motion to adjourn the meeting at 8:30 p.m.

M/S: Blake/Downey

Ayes: All

**APPROVED MINUTES**  
*CITY OF MILPITAS*

Minutes: Regular meeting of Recycling and Source Reduction Advisory Commission  
Meeting Date: October 26, 2004  
Meeting Time: 7:00 p.m.  
Meeting Place: Community Center Rooms 7 & 8

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**I. ROLL** Chair Keith Walker called to order the Milpitas Recycling and Source Reduction Advisory Commission at 7:10 p.m. Commissioners Andrade-Bunnell, Blake, Dizon, Downey, Ybarra and Yung were present. BFI staff Desi Reno and Jeanne Mader were also in attendance. City staff present were Darryl Wong, Marilyn Nickel and Elizabeth Koo. Councilmember Gomez was also in attendance.

**II. MINUTES** The minutes from the meeting of July 27, 2004.

Motion to approve minutes with clarification from BFI that single stream recycling will enhance amount of diverted material.

M/S: Blake/Dizon Ayes: All

**III. PUBLIC INPUT**

**IV. ANNOUNCEMENTS**

Chair Walker introduced Steve Ybarra as the newest commissioner and distributed an updated directory reflecting latest contact information. Also handed out (2) commission recognition event surveys to be completed and returned by the end of the meeting. Vice-chair Andrade-Bunnell requested for a new item related to the Midtown Plan to be included on the agenda.

**V. AGENDA** The agenda for this meeting was approved.

Motion to approve the agenda as submitted.  
M/S: Downey/Andrade-Bunnell Ayes: All

**VI. OLD BUSINESS**

1. Contract Negotiation – Staff Nickel reported that the City is currently in contract negotiations with Browning-Ferris Industries. Items under discussion include single-stream recycling for single-family homes, neighborhood cleanup events, and a limited number of no-cost, bulky item pick-ups for seniors. The revised contract rates and most new programs are scheduled to take effect on January 1, 2005. The single-stream recycling program will start approximately one year later. The goal is for Council to review at the November 16<sup>th</sup> session. Commissioner Blake shared information that he discovered from the television series “Modern Marvels.” Specifically, aging solid waste collection vehicles have a universal problem of poor gas mileage. BFI staff Reno reported that within the timeframe of the extended contract, the entire fleet would need to be replaced and adhere to current vehicle air emission standards.

2. Odor Control Coordination Update – Staff Wong distributed (2) charts: Odor Complaint Location for Oct. 1 – 25, 2004 and Odor Complaint Summary for Oct. 2003 – Oct. 25, 2004. Data for both graphs are based upon unconfirmed complaint data received from the Bay Area Air Quality Management District (BAAQMD). Wong noted a couple of observations: 1) that it is more difficult to control odors during warm weather and 2) odor potential will always exist since we are located to odor generating sources although best management practices are in place. We need to keep odors at some low base line level. Most recent odor complaints have been due to sludge hauling from the San Jose/Santa Clara Water Pollution Control Plant to BFI Newby Island landfill. Notably, BAAQMD logged (19) complaints in one day due to this specific operational activity. Commission inquired if Cargill Salt Pond was a possible generator. Wong responded that a significant odor event occurred in August 2002 when pump failure resulted in a large pond drying out and leaving a sizable amount of exposed surface space. Wong reported that staff has been working with several groups including: California State Coastal Conservancy, U.S. Fish and Wildlife Service, and California Department of Fish and Game in a restoration project of the South Bay salt ponds to ensure that odor continues to be a significant consideration in that project.

## **VII. NEW BUSINESS**

1. Midtown Recycling Plan – Commissioner Andrade-Bunnell distributed a copy of the Midtown plan for receptacles. She noted that trash but not recycling receptacles were included in the proposed plan. Chair Walker and Commissioner Andrade-Bunnell shared concerns that not having a recycling option would send the wrong message to the general public. There was a request for this item to be followed up on in future RSRAC meetings. She will also submit a request to the city planning department.

Commissioner Downey suggested the addition of recycling containers to citywide parks be placed under consideration. The City does not pick-up recyclables due to staffing shortages. Under the proposed changes, the general public would have the option of recycling material and/or possibly be able to collect these items for money. Councilmember Gomez expressed interest in pursuing the concept of recycling containers in city parks. He suggested that a Public Works staff person make a presentation at the next RSRAC meeting. RSRAC commissioners would then use this information as a basis to make a recommendation to City Council.

2. Commissioner Term - Chair Walker reported that the terms for three commissioners would expire at the end of the month (October). They were identified as Jo Lynn Andrade-Bunnell, Steve Ybarra and Patrick Yung (alternate). According to the commission's bylaws, term lengths are three years for commissioners and two years for alternates. Commissioners with expired terms were asked to indicate their intent (or not) for reappointment by submitting a letter or e-mail to the Mayor with a copy to the commission chairperson. Voicemail messages were also deemed as appropriate.
3. 2003 Diversion Rate – Staff Koo reported that the California Integrated Waste Management Board announced that the filing for the 2003 Annual Report has been delayed pending the release of the 2003 taxable sales data by the state Board of Equalization. Upon release of that information, jurisdictions will be able to determine the diversion percentage. Staff will provide an update at the next meeting based upon available information.

**VII. STAFF ACTIVITIES**

– Staff Koo provided highlights some key events:

1. Pollution Prevention Week, also referred to as P2 week, occurred Sept. 19 – 23, 2004. Staff assisted in one of the key events, Creek Cleanup on September 18, 2004.
2. City's Harvest Festival on Oct. 16, 2004 at Cardoza Park. Staff distributed information on recycling services and source reduction ideas for the upcoming holidays.
3. Spangler School Beautification event on Oct. 23, 2004. BFI noted that the event was a successful partnership between the City, Milpitas Unified School District and BFI. Participants ranged in age from young children to senior citizens. Planting was finished ahead of schedule. Only problem was a shortage of tools (i.e. shovels and wheelbarrows). Curtner School is scheduled as next year's event site.

**VIII. ROUNDTABLE/ANNOUNCEMENTS**

**IX. FUTURE AGENDA ITEMS**

1. Midtown Update
2. 2003 Diversion Rate
3. Excess scrap metal from Public Works. Staff to check on this item.

**X. ADJOURNMENT**

Motion to adjourn the meeting at 8:23 p.m.

M/S: Dizon/Downey

Ayes: All